

# The Or Zarua Bar and Bat Mitzvah Checklist

Check items off as you go!

This is a comprehensive list.

You may not want or need to, complete all the items on this list.

Feel free to add your own items as well!

## To Do:

- Open Your Letter! *If you haven't received a letter by the time your child begins 6th grade, be sure to contact Sigal or Deborah.*
- Request dates for the ceremony.
- Establish your date!
- Send back your signed contracts.
- Participate in the B'nei Mitzvah Cohort.
- Select and hire an approved tutor.
- Buy a three subject notebook.
- Meet with Rabbi Bolton as a family.
- Begin tutoring sessions.
- Use Family Learning Texts to do home study.
- Prepare a guest list (maximum 100 guests can be invited to Or Zarua).
- Order invitations.
- Send out invitations.
- Book a photographer *(to take photos on a weekday prior to the ceremony).*
- Coordinate a date for photos with Deborah.
- Speak to Helene about building rental, catering and kiddush sponsorship.
- Order food from one of our approved caterers if you're hosting a private event AND/OR coordinate kiddush food with Helene if you're sponsoring kiddush.
- Order special kippot.
- Make sure your OZ account is paid in full.
- Learn your Torah Reading!
- Learn your Haftarah Reading!
- Assign honors to family and friends.
- Send Hebrew names of those receiving honors to Jay Palmer and Rabbi Bolton.

## Notes:

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

To Do:

- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 
- 

Notes:

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---